Fort Myers Christian School iPad Initiative – Overview, Vision & Goals

History: The 2016-17 school year in grades 6-8, Fort Myers Christian School launched their first 1:1 iPad initiative.

FMCS Mission Statement: *"FMCS works with the home and the church to academically train and spiritually nurture students to become productive citizens in society and impact others for Jesus Christ."*

Overview: Preparing students for the 21st century is much different than when their parents and grandparents were in school. If our school's mission is to "*academically train and spiritually nurture students to become productive citizens in society and impact others for Jesus Christ,*" then we have to work on equipping and preparing our students for the challenges of the world they will grow up in – one whose technology is upgraded almost every day! After visits to several schools in 2015 & 2016, further contact with more schools and organizations, and thorough research, the decision was been made to partner with Apple to use their technology in 2016-17. Since the creation of the MacBook and iPad, Apple has been at the forefront of working with schools (from https://www.apple.com/education):

"We believe that technology has the power to transform the classroom.
It can pave new ways of thinking. New ways of sparking ideas. Yet the foundation never
changes. A dedication to learning that's always been part of our DNA. We've been proud
to work alongside educators and students to reinvent what it means to teach and learn.
And together we're doing things we never thought possible"

Vision: As stated above, it is not only a desire to technologically prepare for the 21st century, but it is Fort Myers Christian School's vision is to help our students integrate their faith with this training. In the same way there is a need for medical missionaries, there is a need for Christians in the technology work force. Technology integration will not just be limited to the physical use the product, but how their Christian worldview integrates with the new ethical challenges we face today as digital citizens.

Goals:

FMCS Students will:
• use technology as a tool to dig deeper into God's word to understand He has a plan for their lives
• be instructed how to use and how not to use technology (digital citizenship)
• have access to content from a variety of resources in a variety of styles tailored to the ways they learn best
• will create content to demonstrate mastery and will share that content with others.
• take greater ownership of their device and learn to be responsible for what they have been blessed to receive
• collaborate with teachers, professionals, and peers to enhance learning

FMCS Teachers will:
• use technology as a tool to dig deeper into God's Word to understand He has a plan for their lives
• have access to content in order to reach students with different learning styles

• encourage students to utilize the tools available to "stir the gift of God in them" (2 Timothy 1:6)
• use technology to take advantage of the "teachable moment"
• use technology to bring appropriate current events to lessons
• will use technology through Renweb to take attendance, input lesson plans and grades

Applicable Bible Verses:

2 Timothy 3:16-17 – "All Scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the servant of God may be thoroughly equipped for every good work."

Philippians 4:8-9 – "Finally, brothers and sisters, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—think about such things. Whatever you have learned or received or heard from me, or seen in me—put it into practice. And the God of peace will be with you."

Ephesians 4:3-6 – "Make every effort to keep the unity of the Spirit through the bond of peace. There is one body and one Spirit, just as you were called to one hope when you were called; one Lord, one faith, one baptism; one God and Father of all, who is over all and through all and in all." (Social media)

Deuteronomy 6:4-9 – "Hear, O Israel: The LORD our God, the LORD is one. Love the LORD your God with all your heart and with all your soul and with all your strength. These commandments that I give you today are to be on your hearts. Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up. Tie them as symbols on your hands and bind them on your foreheads. Write them on the doorframes of your houses and on your gates."

Colossians 4:5 – "Be wise in the way you act toward outsiders; make the most of every opportunity."

Acceptable Use Policy ("AUP")
Students Grades 6-8

Please print the LAST page of the document, sign the form and return it with the $300 iPad fee. Upon completion of these items, the iPad will be given to the student.

STUDENT NAME: _____ DATE: _____

Fort Myers Christian School ("School") is committed to student use of technology as a tool to expand learning opportunities and conduct scholarly research. The use of technology facilitates global collaboration--a vital skill for our 21st century learners, Students at the School and First Assembly campus utilize Apple iPad on a

wireless network. Apple iPads and the wireless network on the School's campus are strictly for educational use consistent with the School's educational goals. Along with the opportunity this provides, comes responsibility. This *Acceptable Use Policy* is designed to give the student and the student's family, as well as others on the First Assembly of God campus, clear and concise guidelines regarding the appropriate use of Apple iPads. The underlying premise of this policy is that all members of the School's community must uphold the values of honesty and integrity. We expect our students to exercise good judgment and to utilize technology with integrity.

E-Mail/gmail
• The use of e-mail during class is prohibited unless authorized by faculty or administration on a case by case basis.
• Students should always use appropriate language in their e-mail messages.
• No inappropriate e-mail will be tolerated, including derogatory, obscene, or harassing messages. E-mail messages of an abusive or harassing nature will be regarded as a major violation and will be subject to a disciplinary response, which may result in expulsion.
• Chain letters of any kind and spam are prohibited. Chain letters are defined as any email message asking you to pass information or messages on to other individuals or groups via e-mail.
• Students are prohibited from accessing anyone else's e-mail account without first receiving explicit permission from the account holder.
• E-mail etiquette should be observed. In general, only messages that one would communicate to the recipient in person should be written.
• Only approved e-mail programs may be used for student e-mail. ("Gmail App" on your iPad)

Please follow these steps to set up your free gmail account for your student: Go to http://www.gmail.com and click "CREATE AN ACCOUNT" in the top right corner. (Parents: if you already have a Google account, you get a screen that reads "Add Gmail to your Google Account" and at the bottom of the directions you will see a link: "If you prefer, you can create a new Google Account with email, and leave this one as-is.")

Fill in all the information in the form. Some reminders:

▪ FORMAT FOR THE EMAIL: Your child very well might use this email address for years to come and the best format to help us with school communication would be to follow this format: (lastname.firstnamefourdigitnumber@gmail.com) So this is the example: student name is James Smith; email would be smith.james1550@gmail.com

▪ PASSWORD:

    ▪ Make sure the password contains at least ONE capital letter, ONE number, and is at least 8 characters long or longer. (Ex: "Michael8435551916" ⇓ Capitalized middle name of student plus a parent or home phone number the student has memorized)

    ▪ Make the password something your child can remember (middle name + house number, initials + parent's cell phone number, etc.). Also, MAKE SURE YOU KNOW THE PASSWORD so you can keep an eye on your child's email. DO NOT LET THEM CHANGE THE PASSWORD AND KEEP THEIR COMMUNICATIONS PRIVATE FROM YOU UNTIL THEY TURN 18!!!

    ▪ PUT THE PARENT'S BIRTH DATE INTO THE FORM as Gmail will block you from creating an account if you use the birthday of a child under the age of 13.

    ▪ Once you have completed the process, you are good to go. Make sure both you and your child know the email address and have the password memorized.

▪ **As a parent, <mark>we would HIGHLY advise you</mark> to setup some additional security features: for example, add the email address to your smart phone's email app so your child's emails get forwarded to you, turn off any of Google's tracking or social networking features (under settings), etc. This helps keep an eye on your child and ensure they aren't communicating with anyone they shouldn't be contacting.**

Social Media
• Instant messaging is prohibited on campus except as part of an assigned, in-class activity that is supervised by faculty or administration.
• Blogging is to be utilized on campus, only for academic purposes.
• Participation in chat rooms during school hours is prohibited during the school day, except as part of an assigned, in-class activity.
• Examples of chatting and blogging include but are not limited to Facebook, Instagram, SnapChat, an app that provides for social messaging, etc.

Audio, Video and Photo

• Audio should be turned off or on silent unless required for the activity being conducted.

• Listening to music either aloud or with earphones is not permitted on campus during school hours unless required for the activity being conducted. Faculty and staff may relax this policy at their discretion.

• When sound is needed, headphones or earbuds provided by the student must be used.

• The use of Apple iPads to watch movies and DVD videos, unless assigned by a teacher, is not permitted during the school day.

• Any audio, video or photo recording may be done only with the prior permission of all parties being recorded.

• Sharing of music (including iTunes music sharing) over the school network is strictly prohibited and is subject to disciplinary action.

Games

• The viewing and/or playing of electronic games is not permitted during school hours, except as part of an assigned, in-class activity or as directed by faculty or administration.

• The school reserves the right to remove any game from a school iPad that is considered inappropriate or impedes the educational purpose of the Apple iPad program.

• No games that are played over the school network are allowed.

• Games that include violence, adult content, inappropriate language, and weapons are not to be installed or played on the Apple iPads.

Apple iPad Student Possession

• Student iPads must not be left unattended at any time. If an Apple iPad is found to be unattended, it will be turned in to the Main Office and can be picked up by the student or student's guardian for $1.00.

• Apple iPads must be in a student's possession or secured in a locked classroom or locker at all times.

• **In order to prevent physical damage to your iPad, it is NOT advised for students TO PLACE THEIR IPAD IN THEIR BACKPACKS**

• Students may not lend or may not borrow an iPad from another student.

• iPads must be carried and transported appropriately on campus. They should be carried in their approved cases at all times. Failure to do so could damage the hardware and result in permanent loss of data. Note: Students are entirely responsible for backing up their own data. Lost or damaged data is not the school's responsibility. All school-issued Apple iPads must be in the school-issued Apple iPad case

• Students should not consume food or beverages near the Apple iPads.

• Apple iPads should be handled with care. Inappropriate treatment of school Apple iPads is not acceptable.

• At the point that ANY type of crack appears on the screen or iPad, the student MUST return the iPad to the Main Office (Insurance company will be contacted and their steps will be followed). There is no guarantee that a replacement will be provided until the iPad is fixed.

• No writing or stickers will be allowed on the Apple iPad and Apple iPad cases, and these are not to be defaced in any way.

• Students may not remove, move or write on the identification sticker on their Apple iPads.

• Students are not allowed to create any administrative passwords on their Apple iPads.

• Students are expected to come to school with a fully charged battery on a daily basis.

Network access
• Students must not make any attempt to access servers or network information that is not available to the public.
• The utilization of proxy avoidance IP numbers and programs is strictly prohibited.
• Students may not use the school network for personal or private business reasons including but not limited to online ordering and purchases.
• Students are not to knowingly degrade or disrupt online services or equipment as such activity is considered a crime under state and federal law (Florida IPad Crimes Act, Chapter 815, Florida Statutes). This includes tampering with iPad hardware or software, vandalizing data, invoking iPad viruses, attempting to gain access to restricted or unauthorized network services, or violating copyright laws.
• The School is not responsible for damaged or lost data transferred through our network or stored on Apple iPads or our file servers.

File Sharing
• File sharing is the public or private sharing of iPad data or space. Any program that creates a point-to-point connection between two or more computing devices for the purpose of sharing data is considered file sharing.
• File sharing of any kind is prohibited both on campus and off campus. The only exception to this is when it is a specific assignment given by a faculty member.
• No file sharing software of any kind is to be installed on the Apple iPads.
• There is a $50 re-imaging charge to remove any unapproved software or files.

Deleting Files
• Students may not delete any folders or files that they did not create or that you do not recognize. Deletion of certain files will result in iPad failure and will interfere with their ability to complete class work and may affect their grades.
• There is a $50 re-imaging charge to correct system files.

Downloading and Loading of Software
• ANY IOS updates should only be downloaded at the direction of the administration
• Students are not permitted to install custom/individual applications that require administrator privileges to include Jailbreaking the device.
• All installed software must be a legally licensed copy.
• The downloading of music files, video files, games, etc. through the school's network is absolutely prohibited unless it is part of an assigned, in-class activity.
• The school reserves the right to remove any software that has been loaded onto the iPad that impedes the educational purpose of the Apple iPad program.
• Copyrighted movies may not be "ripped" from DVDs and placed on the Apple iPads nor may copyrighted movies be downloaded to the Apple iPads from the Internet.
• Shareware and freeware programs such as animated cursors (i.e. Comet Cursor), screen savers, and other programs similar to these, automatically open connections outside the School's network. Such connections are Spyware, and they not only monitor the activities on that iPad, but they also slow down the operation of the iPad and the network connection.
• There is a $50 re-imaging charge to remove any unapproved software or files.

Wallpaper
• Inappropriate or copyrighted media may not be used as wallpaper.
• Pictures or videos which include the presence of weapons, pornographic materials, inappropriate language, alcohol, drug, gang-related symbols, or pictures deemed inappropriate by the administration will result in disciplinary actions.
• There is a $50 re-imaging charge to remove any of the above.

Internet Use
• Parents and students must realize that students may encounter material on a website that the school does not consider appropriate (vulgar jokes, statements of belief that some might consider immoral, items of a sexual or pornographic nature, extremist or militant materials, gambling, depictions of violence, images that are intended to be abusive or harassing, etc.). Although a CIPA compliant filtering firewall software is in place, there is no guarantee that all controversial material will be blocked. As a parent, you agree to not hold Fort Myers Christian School responsible for controversial material that may not be detected by the content filter.

It is the student's responsibility not to pursue material that the school may consider offensive.
• Information obtained through the Internet must be properly cited and in compliance with copyright laws. Due to the quickly changing nature of the Internet, a hard copy of referenced material is recommended.
• Students are required to give proper credit to all Internet sources used in academic assignments, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
• Plagiarism includes the use of any information obtained from the Internet that is not properly cited. Plagiarism of Internet resources will be treated in the same manner as any other incidences of plagiarism.
• If a student accidentally accesses a website that contains obscene, pornographic or otherwise offensive material, he/she is to notify a teacher or the Technology Coordinator as quickly as possible so that such sites can be blocked from further access. This is not merely a request; it is a responsibility.

Privacy, Use, and Safety
• I understand that Fort Myers Christian School uses online services for instruction. These services include but are not limited to: Google Apps for Education, Renweb, and Dropbox. **These services require a student username and password.**

By signing this technology agreement, you agree that Fort Myers Christian has permission to create these accounts for your children's use in accordance with COPPA and FERPA.

• **VERY IMPORTANT: OFF CAMPUS**: parents should constantly monitor their student's tech activities. Whether thru their home Wi-Fi security controls or random spot checks, we cannot recommend this enough. FMCS teaches a class on Digital Citizenship that your student will attend two days a week – BUT they still have to make decisions to follow what we teach them. The home and the school should work together to keep our students accountable.

• Students may not give any personal information regarding themselves or others through e-mail or the Internet including name, phone number, address, passwords, etc. unless they are completely sure of the identity of the person with whom they are communicating. Frequently, the identity of someone on the Internet is impossible to confirm. Therefore, contact with such individuals is considered inappropriate and unsafe.

• Students are not to provide the e-mail address or other personal information regarding other students, faculty, or administration to anyone outside of the school without their permission.

• Students must secure and maintain private passwords for network and Apple iPad access. This is important in order to protect the privacy of each student. Do NOT share personal passwords or usernames.

• The School respects the privacy of every student, faculty member, and administrator with respect to stored files and e-mail accounts. However, if inappropriate use of email accounts or the School's network, including student/faculty handbook violations or harassment, is suspected, the school's administration has the right to view these files in order to investigate suspected inappropriate behavior.

• The school will monitor iPad activities, including logging website access, newsgroup access, bandwidth, and network use.

• Students are prohibited from accessing faculty, administration, and staffs file servers for any reason without explicit permission from the user or administrator of that iPad.

• Students are prohibited from utilizing the command prompt interface. In addition to this, students are prohibited from using any method to obtain control of another person's iPad through the use of their own iPad.

• Students are prohibited from utilizing peer-to-peer networking or any method of file sharing unless authorized by the technology staff.

• No identifiable photographs of students, faculty, or administration will be allowed to be published on the Internet or used in print without appropriate written consent. Concerning a student, appropriate written consent means a signature by a parent or legal guardian of the student.

• Cyber-bullying is the use of electronic information and communication devices to willfully harm a person or persons through any electronic medium, such as text, audio, photos, or videos. Examples of this behavior include, but are not limited to:

- Sending/posting false, cruel, hurtful or vicious messages/comments;
- Creating or contributing to web sites that have stories, cartoons, pictures, and jokes ridiculing others;
- Breaking into an e-mail accounts and sending vicious or embarrassing materials to others;
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others;
- Posting of a student picture without their permission.

• Any electronic communication that creates a hostile, disruptive environment on the school campus is a violation of the student's and of the staff member's right to be safe and secure. Actions deliberately threatening, harassing or intimidating an individual or group of individuals; placing an individual in reasonable fear of harm; damaging an individual's property; or disrupting the orderly operation of the school will not be tolerated. (See school handbooks for additional information and consequences regarding bullying that may involve suspension or expulsion)

• Apple iPads that are provided by the school continue to be the property of the school. Therefore, the school has the right to view all content at any time.

• Any electronic device used on the school network, even if privately owned, is subject to all policies and consequences of the AUP including: the right to view the content of the device at any time; the right to remove content from the device; and the right to retain the device in the school's possession if there is an infraction to the AUP that deserves that consequence, as determined by the School's administration.

Copyright

• Unauthorized duplication, installation, alteration, or destruction of data programs, hardware, or software is prohibited.

• Data, programs, hardware, software, and other materials including those protected by copyright may not be transmitted or duplicated.
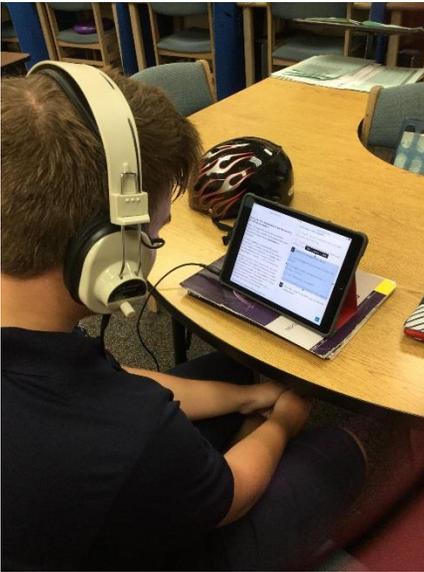
Consequences

• The school reserves the right to enforce appropriate consequences for the violation of any section of the AUP. Such consequences could include the loss of the privilege to use an iPad, the loss of the use of the iPad for an amount of time determined by the administration and members of the Technology Department, possible disciplinary action and possible legal action.

• Any iPad with illegal or inappropriate software or materials on it will be reformatted or "re-imaged," and the student will be charged a $50 AUP violation fee PER incident for this service. This amount may be increased for repeat violations.

• In the case of repeated Apple iPad abuse and/or damages, the school has the right to revoke the use of the school's Apple iPad and the student will be restricted to using it only on-campus. Repeated AUP offenses or Apple iPad abuses may lead to the loss of a student's privilege of using an Apple iPad on campus.

• Students are to report any known violations of this AUP to appropriate administrative staff members. Random checks of student Apple iPads will be conducted throughout the year to ensure that these policies are being followed.

• The School takes no responsibility for activities conducted on the Apple iPads or materials stored on the Apple iPads, or the school's network.

Student Consequences:

1st offense: iPad will be confiscated by the teacher for the reminder of class, notification sent to parents. (Based on previous information on pages 3-7, certain offenses include the device also being wiped by IT, which may mean that iPad will not be returned at the end of class; fee also included)

2nd offense: iPad will be confiscated by the teacher and it will be placed **on internet restriction for one week** along with notification sent to parents. (Based on previous information on pages 3-7, certain offenses include the device being wiped by IT with a fee included)

3rd offense: iPad will be confiscated by the teacher and it will be held in the office, student can be assigned an Out of School Suspension (OSS) **or In School Suspension (ISS)** along with notification of parents. iPad returned at discretion of the administration – **possible restriction of internet access for a designated time period of 30, 60 or 90 days.** (Based on previous information, certain offenses include the device being wiped by IT with a fee included)

Acceptable Use Policy ("AUP")

Please print this page, sign the form and return it with the $300 iPad fee. Upon completion of these items, the iPad will be given to the student.

STUDENT NAME: _____

DATE: _____

Student Name (print) _____

Student Signature _____

Parent Name (print) _____

Parent Signature_____

Office Use Only

APPLE IPAD MODEL # _____

SERIAL NUMBER _____